

# Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**18<sup>th</sup> June 2009**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID1747	<b>West Berkshire Council Forward Plan – July 2009 to October 2009</b>	Councillor Graham Jones	3 - 13



## Individual Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan – July 2009 to October 2009</b>		
<b>Report to be considered by:</b>	<b>Leader of Council</b>	<b>on:</b>	<b>18<sup>th</sup> June 2009</b>
<b>Forward Plan Ref:</b>	<b>ID1747</b>		

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**List of other options considered:** N/A

**Key background documentation:** None

<b>Portfolio Member:</b>	Graham Jones - Leader of Council
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<b>Contact Officer Details</b>	
<b>Name:</b>	Moira Fraser
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## Supporting Information

### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

Appendix A – West Berkshire Council Forward Plan – July 2009 to October 2009

## Implications

**Policy:** As set out in the report

**Financial:** There are no financial implications for the Council

## Consultation Responses

**Members:**

**Leader of Council:** Leader of the Council

**Overview & Scrutiny Commission Chairman:** OSC Chairman

**Ward Members:** N/a

**Opposition Spokesperson:** Opposition Leader

**Policy Development Commission Chairman:** N/a

**Local Stakeholders:** The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Group Executives and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan - July to October 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>JULY 2009</b>											
ID1889	Outside Bodies - Readibus	ID	01/07/09	Chief Executive	Moira Fraser	Councillor Graham Jones		TBC			01 July 2009
ID1751	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/07/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 July 2009
ID1752	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/07/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 July 2009
ID1875	Pangbourne Village Road Safety Improvement Scheme <i>To approve the scheme</i>	ID	02/07/09	Environment	Matthew Golding (2842)	Councillor David Betts		TBC			01 July 2009
ID1877	Petition for road safety measures on Northcroft Lane, Newbury <i>To respond to a petition that has been submitted to the Council</i>	ID	06/07/09	Environment	Andrew Garratt (2491)	Councillor David Betts		TBC			01 July 2009
ID1735	Chief Executive's Directorate Plan and Service Plans <i>To approve the Chief Executive's Directorate Plan and Service Plans.</i>	ID	16/07/09	Chief Executive	Nick Carter (2101)	Councillor Anthony Stansfeld		08/07/09			01 July 2009
ID1750	West Berkshire Forward Plan - August 2009 to November 2009 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/07/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/07/09		Not subject to call in	01 July 2009
EX1845	West Berkshire Council Cultural Contribution <i>To adopt clear aims and objectives for the Council's Cultural services..</i>	EX	16/07/09 EX	Community Services	David Appleton (2578)	Councillor Pamela Bale		08/07/09			01 July 2009

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

**KEY:**  
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# West Berkshire Council Forward Plan - July to October 2009

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EX1729	<b>Workforce Strategy 2009-2011</b> <i>To report on the refresh of the People Strategy 2009-2011.</i>	EX	16/07/09 EX	Chief Executive	Robert O'Reilly (2358)	Councillor Anthony Stansfeld		08/07/09			01 July 2009
EX1858	<b>Carbon Management Plan</b> <i>Five Year Plan for the Council to reduce its emissions.</i>	EX	16/07/09 EX	Environment	Adrian Slaughter	Councillor Marcus Franks		08/07/09			01 July 2009
EX1874	<b>Anti Fraud and Corruption Strategy</b> <i>To put in place an Anti Fraud Strategy for the Council that meets best practice.</i>	EX	16/07/09 EX 23/03/09 GA	Chief Executive	Ian Priestley	Councillor Keith Chopping		08/07/09			01 July 2009
EX1736	<b>Annual Report of the West Berkshire Adoption Service 2008/09 and the West Berkshire Statement of Purpose 2009/10.</b> <i>To consider the report in compliance with Adoption Regulations.</i>	EX	16/07/09 EX	Children and Young People	Diane Grist (3101)	Councillor Barbara Alexander		08/07/09			01 July 2009
EX1737	<b>Annual Report of the West Berkshire Fostering Service 2008/09 and the Fostering Service Statement of Purpose 2009/10.</b> <i>To consider the report in compliance with Fostering Regulations.</i>	EX	16/07/09 EX	Children and Young People	Diane Grist (3101)	Councillor Barbara Alexander		08/07/09			01 July 2009
EX1854	<b>West Berkshire Council ICT Strategy 2009-2014</b> <i>To approve the three year ICT Strategy document.</i>	EX	16/07/09 EX	Chief Executive	Kevin Griffin (2292)	Councillor Anthony Stansfeld		08/07/09			01 July 2009
EX1891	<b>Redundancy Payment for Worker in Legal and Electoral Services</b> <i>(Paragraph 1 - information relating to an individual)</i> <i>(Paragraph 2 - information identifying an individual)</i> <i>Approval of redundancy costs</i>	EX	16/07/09	Chief Executive	David Holling	Councillor Anthony Stansfeld	Yes	08/07/09	Corporate Board, Portfolio Holder, Legal and Electoral Staff	Part II item and not subject to call in	01 July 2009

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<b>AUGUST 2009</b>											
ID1754	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/08/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 August 2009
ID1755	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/08/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 August 2009
ID1753	<b>West Berkshire Forward Plan - September 2009 to December 2009</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/08/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		06/08/09		Not subject to call in	01 August 2009
ID1893	<b>Developer Contributions - Policy Update</b>	ID	17/08/09	Environment	Caroline Walsh	Councillor Alan Law		07/08/09			01 August 2009
<b>SEPTEMBER 2009</b>											
	<b>Flooding Update Report - 6 monthly</b>	OSMC		Environment	Carolyn Murison	Councillor Marcus Franks					01 September 2009
ID1757	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 September 2009
ID1758	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/09/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 September 2009
ID1734	<b>Appointment to SACRE</b> <i>To appoint a representative to SACRE.</i>	ID	01/09/09	Children and Young People	Margaret Blaine (2458)	Councillor Barbara Alexander		TBC			01 September 2009

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ID1756	<b>West Berkshire Forward Plan - October 2009 to January 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	10/09/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		03/09/09		Not subject to call in	01 September 2009
GA	<b>Developing Risk Management with Partnerships</b>	GA	28/09/09 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld					01 September 2009
GAC1730	<b>KPMG (external auditors) - ISA 260+ report to those charged with governance</b>	GA	28/09/09 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping					01 September 2009
EX1856	<b>Scrutiny Review of Facilities for Young People</b> <i>To respond to the recommendations of the Overview and Scrutiny Commission review into the facilities available for young people.</i>	EX	03/09/09 EX	Children and Young People	David Lowe	Councillor Barbara Alexander		26/08/09		Not subject to call in.	01 September 2009
EX1859	<b>Rural Strategy</b>	EX	03/09/09 EX	Chief Executive	Mark Harris	Councillor Graham Pask		26/08/09			01 September 2009
EX1824	<b>North Wessex Downs AONB Management Plan Review</b> <i>To formally consider the draft revised North Wessex Downs AONB Management Plan.</i>	EX	03/09/09 EX	Environment	Paula Amorelli (2233)	Councillor Alan Law		26/08/09			01 September 2009
EX1847	<b>Budget Monitoring 2009/10 - Quarter 1</b> <i>To update Members on the budget monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		26/08/09			01 September 2009
EX1850	<b>Capital Programme Monitoring 2009/10 - Quarter 1</b> <i>To update Members on the capital monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		26/08/09			01 September 2009

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EX1741	<b>Level One Performance Monitoring - Q1 of 2009/10</b> <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	03/09/09 EX	Chief Executive	Jason Teal	Councillor Anthony Stansfeld		26/08/09			01 September 2009
EX1857	<b>Safeguarding Children - Update post Lord Laming's Review</b> <i>To update Members on the actions required or planned in West Berkshire as a result of the review conducted by Lord Laming following the death of a child in Haringey.</i>	EX	03/09/09 EX 28/07/09 OS	Children and Young People	Karen Reeve (2735)	Councillor Barbara Alexander		26/08/09			01 September 2009
C1841	<b>Review of Member's Allowances</b> <i>To review the allowances for Members.</i>	C	24/09/09 C	Chief Executive	Jo Watt	Councillor Graham Jones		16/09/09			01 September 2009
C1786	<b>Findings of the Overview and Scrutiny Commission's Review of Child Protection Services in West Berkshire</b>	C	24/09/09 C	Children and Young People	Margaret Goldie	Councillor Barbara Alexander		16/09/09			01 September 2009
C1886	<b>Amendments to the Constitution - Scheme of Delegation</b> <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	24/09/09 C 07/09/2009	Chief Executive	Moira Fraser	Councillor Graham Jones		16/09/09			01 September 2009
C1887	<b>Changes to the Constitution (Contract Rules of Procedure)</b> <i>To amend the Constitution in line with best practice</i>	C	24/09/09 C 07/09/2009	Chief Executive	Moira Fraser	Councillor Graham Jones		16/09/09			01 September 2009
GA	<b>Standards Committee - Further Provisions</b>	GA	24/09/09 07/09/2009	Chief Executive	David Holling	Councillor Graham Jones					07 September 2009

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<b>OCTOBER 2009</b>											
ID1760	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/10/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 October 2009
ID1761	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/10/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 October 2009
ID1744	<b>Winter Service and Adverse Weather Policy and Plan 2009/10.</b> <i>To agree the winter gritting arrangements for 2009/10 and the Council's action during adverse weather.</i>	ID	08/10/09	Environment	Melvyn May (2873)	Councillor David Betts		30/09/09			01 October 2009
ID1759	<b>West Berkshire Forward Plan - November 2009 to February 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/10/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/10/09		Not subject to call in	01 October 2009
EX1792	<b>Discretionary Learner Support Fund and Post-Compulsory Education Awards</b> <i>To determine the Local Authority's Post-16 Learner Support Fund and Post-Compulsory Education Awards Policies for 2009/10.</i>	EX	08/10/09 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander		30/09/09			01 October 2009
EX1793	<b>Establishment Report Quarter One 2009/2010</b> <i>To report on changes to the Council's Establishment over the first quarter of 2009/10.</i>	EX	08/10/09 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		30/09/09			01 October 2009

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EX1745	<b>Community Care (Adult Social Care) Compliments and Complaints Report</b> <i>For information on community care compliments, concerns and complaints. Every local authority has a statutory responsibility to produce an annual report on the above which outlines trends and learning from complaints.</i>	EX	08/10/09 EX	Community Services	Mary Page	Councillor Joe Mooney		30/09/09			01 October 2009
EX1892	<b>Including Everyone - West Berkshire Strategy for promoting social inclusion and community cohesion</b> <i>To approve the strategy</i>	EX	08/10/09 EX	Community Services	Teresa Bell/David Hogg	Councillor Pamela Bale		30/09/09	Cross Council Officers at May Seminar		01 October 2009

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